

**SOUTH AYRSHIRE COUNCIL**  
**SCHEME OF COMMUNITY COUNCILS**

**DUNURE COMMUNITY COUNCIL**

**CONSTITUTION**

**1. Name**

The name of the Community Council shall be the Dunure Community Council (hereinafter referred to as "the Community Council").

**2. Area**

The boundaries of the Community Council shall be as described in Appendix A of the Revised Scheme for the Establishment of Community Councils (hereinafter referred to as "the Revised Scheme") as adopted by South Ayrshire Council on 30 April 1998.

**3. Objects**

In addition to any other purpose which it shall pursue, the objects of the Community Council shall be:

- (a) to ascertain, co-ordinate and express to the local authority for the area, and to other public authorities, the views of the community which it represents, in relation to matters for which those authorities are responsible;
- (b) to take such action in the interests of the community as appears to it to be expedient and practicable;
- (c) to liaise with other community and voluntary organisations within the area, and to fairly express the diversity of opinions and outlooks of the people.

The Community Council will seek to represent and include all sections of their communities, regardless of age, gender, ability, ethnic origin, political or religious beliefs, or sexual orientation.

**4. Membership**

The Community Council will have a membership as defined in the Revised Scheme and shall consist of 9 elected Members with, in addition, such Members as may be co-opted in terms of the Revised Scheme.

## 5. Elections

- (a) Method of Election – Elections shall be by the method of election defined in Section 3 and Appendix B of the Revised Scheme. The Returning Officer for all Community Council elections shall be the Director of Development, Safety & Regulation of South Ayrshire Council.
- (b) Qualifications of Candidates and Electors – Candidates in all Community Council elections shall fulfil the requirements for electors, proposers and seconders specified in Paragraph 3.2 of the Revised Scheme and in addition;
- i shall not be persons who would be disqualified from candidature in a Local Government Election in terms of Subsections 1(b) and (c) of Section 31 of the Local Government (Scotland) Act 1973 as amended, and
  - ii shall not be Elected Members of a local authority.

## 6. Co-option and Nomination to the Community Council

- 6.1 The Number of Co-optees permitted to serve on the Community Council shall not exceed one third of number of members allocated to Community Councils. Maximum numbers of Co-optees are specified in table two in Appendix A of the Revised Scheme.
- 6.2 There will be two different categories of Co-optee –
- 6.2.1 those filling a casual vacancy till the next full or by-election will be **temporary co-optee**, and,
  - 6.2.2 those co-opted for their specific expertise, for a specific length of time will be a **specialist** co-optee.
- 6.3 There will be different methods of recruitment and qualification which apply to each type of co-optee:
- 6.3.1 **Temporary** co-optees must be resident within the boundary of the Community Council, or Sub Area thereof, and must be recruited by advertisement in specified locations, as outlined in Appendix D of the Revised Scheme, and serve only up to the next election or by-election. In any event they may not serve as a temporary co-optee for longer than eleven months.
  - 6.3.2 **Specialist** co-optees do not necessarily have to be resident in the area, but must be recruited for a specific project for a specified length of time. The Community Council will publicise the recruitment of specialist co-options to residents within its area, stating the reasons and duration of the co-option. If the duration of this type of co-option is greater than six months, then the co-option will be renewed, and republished in terms of paragraph 6.4 below.

6.4 Publication of co-option will:

6.4.1 be posted in locations as identified at the inaugural meeting of the Community Council;

6.4.2 remain visible for a duration of no less than three weeks, and

6.4.3 make provision for residents within the Community Council area to make comment on the co-option.

6.5 Co-optees will have no voting rights, or be entitled to hold office.

**7. Voting Rights of Members of the Council**

The right to vote at any meeting of the Community Council or any Sub-Committee hereof shall be held by the elected Members of the Community Council.

**8. Election of Office-Bearers**

(a) At the first meeting of the Community Council after Elections in the year when Elections are held and at the Annual General Meeting in the year when Elections are not held, the Community Council shall appoint a Chair, Vice-Chair, Secretary and Treasurer and such other office-bearers as it shall from time to time decide.

(b) All office-bearers shall be elected for one year, but shall be eligible for re-election, without limitation of time.

(c) Members of the Community Council appointed as Secretary and Treasurer, or as Secretary or as Treasurer individually, shall not be entitled to remuneration, but the Community Council may, at its discretion, award honoraria to such Members.

(d) The offices of Chair and Secretary or Treasurer shall not be held by one Member at the same time.

**9. Sub-Committees**

The Community Council may appoint such Sub-Committees as it may from time to time decide and shall determine their composition, terms of reference, duration, duties and powers.

**10. Meetings of the Community Council**

(a) In the month of May each year the Community Council shall convene an Annual General Meeting which may be attended by residents of the area for the purpose of receiving and considering the annual report of the Community Council and the annual audited statement of accounts.

(b) The Community Council shall meet throughout the year a minimum of six times at intervals not exceeding three months for Ordinary Meetings.

