

# DUNURE COMMUNITY COUNCIL

MINUTES OF MEETING HELD IN KENNEDY HALL ON TUESDAY 21 JUNE 2016 @ 7.30pm

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## SEDERUNT:

Andy Guthrie (Vice-Chair), Angus Craig, Steven Izatt

## PRESENT:

PC Jenkins, PC Ferguson

## APOLOGIES:

Alex Gibson (Chair), Roy Storie (Treasurer), Sandra Goldie, Colette McGarva

## MEMBERS OF THE PUBLIC:

Janey McCreath, John Eaglesham, Ronnie Auld

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### 1. ADOPTION OF PREVIOUS MINUTES (17 May 2016):

Proposed: Andy Guthrie / Seconded: Angus Craig.

Note: It was acknowledged that Angus did not attend the previous Meeting and therefore should not approve of the Minutes. Steve did attend the previous Meeting, and could approve the Minutes, but as he was the Author of the Minutes this may present a conflict. It was agreed that the Community Council does not have the luxury of volunteers, and that a pragmatic approach to constitutional protocols must be adopted.

### 2. POLICE REPORT:

11 Incidents were reported throughout the wider Dunure Community boundary over the past month or so, none of which related to the villages of Dunure and Fisherton. In summary: there were 3 calls regarding assisting members of the public; 2 calls regarding farm animals on public roads; 2 calls regarding neighbour disputes; 2 dropped-calls to the Emergency Services; 1 call regarding a road traffic accident; and 1 police-generated activity. None of these Incidents resulted in Crime Reports being raised. Separately; it was noted that the secure metal gates to the upper-part of the interior of Dunure Castle were still open. Janey McCreath (Kennedy Hall & Park Committee) kindly volunteered to arrange for installation of a new padlock. The Police Officers were thanked for their attendance, and left the Meeting at this point.

### 3. COUNCILLOR'S REPORT:

No Councillor present.

### 4. LINK OFFICER'S REPORT:

No Link Officer present.

A summary of the various matters which Colette is (or has been) assisting with, is as follows:

- (a) Seahorses Sculpture: John Eaglesham advised that he has been applying a preservative paint treatment to protect the willow material. This is almost complete, and the Sculpture is scheduled for installation and display on the rear wall at the Harbour by 24 June 2016.

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- (b) Promotion & Marketing: Promotional Flyers have been prepared, seeking members of the Public to volunteer for involvement in the Community Council. These have been placed within Community Notice Boards, uploaded to the Website, and will soon be delivered to (all) households in the Community by the Dunure Youth Club. The Community Council currently needs another 2-3-4 persons, including a Secretary, and additional persons to represent the Community in the North Carrick Community Benefit (NCCB) company.
- (c) Social Media: The Dunure Community Council Website ([www.dunure.net](http://www.dunure.net)) is regularly updated, and now contains links to Facebook, Twitter, Instagram and other Social Media.
- (d) Community Transport: NCCB is seeking responses from local residents on the status of Community Transport.
- (e) Participatory Budgeting Event: A SAC "open" night was held on 07 May 2016. Funding (of up to £1,000) was available for local Initiatives. This was successful, and a broad range of Communities received Funding. Colette will email a summary of the various causes which were successful in obtaining Funding. It is expected that this will become an annual event.
- (f) Beach Clean-Up (and Future Events): The recent Beach Clean-Up by local schoolchildren was a great success. Various SAC Departments will assist with future events.
- (g) Castle Burn Debris: Colette forwarded the following advice received from SAC (Housing), following an Inspection Visit undertaken by them:

*"We have looked at the burn at Dunure. There is absolutely no growth that would affect the flow of this very fast flowing burn from the section that is in our ownership. The burn is running on bed-rock so no build-up of silt or any other debris. The burn is running about 4'0" below the line of any growth. The only feasible reason that flooding / overflowing may occur would be if there was an unprecedented amount of water coming down the burn that could not get through the culvert quick enough due to sheer volume. This would be out of our control and there would not be anything we could do about that".*

It would appear that the section of the Burn which is in SAC ownership is not a problem, and so the problem (i.e. build-up of debris and vegetation causing overflowing) may be elsewhere. If so, this will require volunteers (potentially persons undertaking Community Service) to carry-out debris removal. This matter will be discussed at the next Meeting.

- (h) Dunure Community Action Plan: A meeting is to be arranged to discuss how this 5-year Plan is best moved forward. Participants to be identified. Dates to be agreed.
- (i) Strengthening our Communities Workshop: Colette advised that she is able to give a Presentation on Community Engagement if sufficient members of the Community are interested in attending. We will let her know. She suggested a Community Newsletter will be helpful in reaching-out to, and engaging with, everybody in the Community. Colette will provide a sample Newsletter, and we will give this idea some consideration. Resourcing is

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an issue. VASA is an option. A Stall at the Gala Day is also an option. The objective of these Initiatives is to promote the work of the Dunure Community Council, and the various other Volunteer Organisations operating within the Community, and attract new members.

- (j) Administration Grant: Forms to be completed and returned to SAC. Roy previously explained that he will attend to this, as normal, after completion of the annual Financial Audit undertaken by SAC.
- (k) Camping in Kennedy Park - and hire of Kennedy Hall. Various inquiries have been received through the Dunure Community Council Website. Steve has been forwarding these to Janey McCreath (Kennedy Hall & Park Committee). This practice will continue.
- (l) Ayrshire Roads Alliance (ARA) Issues: A summary of the remaining issues is as follows:
  - The status of ongoing Inspections (including the provision of copies of Reports). The latest Inspection Reports were received, and no Defects were identified;
  - The results of the Traffic Speed Survey recently undertaken on Station Road. No feedback has been provided so far;
  - The “Children Crossing” Flashing-Signs located near to Fisherton Primary School. These are still not operational.
  - It was noted that re-marking of the “Give-Way” lines at the bottom of Kennedy Drive has now been completed.

## 5. MATTERS ARISING:

- (a) A Secretary is desperately needed. Various members of the Dunure Community Council are carrying-out the secretarial tasks, but this is not sustainable. Angus has provisionally advised of a cost of £35 to obtain a third-party Secretary to attend and prepare Minutes of each Meeting, but this would absorb a significant proportion of our annual operating Budget. It was agreed, at least initially, that Steve will prepare a Flyer regarding the work of the Dunure Community Council generally – and including a request for a Secretary (with the possibility of some reimbursement). This has been done, and Colette has kindly printed copies. The Dunure Youth Club will deliver the Flyer to as many households as possible.
- (b) Steve emailed Colette a short note on the various Meetings which have been held this past Year, including copies of Minutes of Meetings from March 2016 and April 2016. Colette will forward this information to her colleague (Marie Welsh) to update her records.
- (c) Angus has completed and returned information in regard to the Insurance requirements requested from Highland Regional Council.

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- (d) Alex and Roy are required to complete the Office Bearer Forms, and the related Data Protection Forms, and return them to SAC (if they have not already done so). Andy has completed this. Steve and Angus are not required to do this.
- (e) The new Football and Rugby Posts have been installed in Kennedy Park. Some redundant materials are still to be removed, and a Bollard will need to be installed to one of the Rugby Posts to prevent Cars from gaining access. Steve will follow-up on this with the Installer.
- (f) Alex has been following the installation of Superfast Broadband. There are many aspects to this. But it would appear that progress is being made. BT (Open Reach) Engineers are working at various locations throughout the Community.
- (g) The NCCB Small Grant of £3,300 has been allocated. See previous Minutes.
- (h) It was noted that Jean McGinn had passed a box containing various archives relating to the work of the Dunure Community Council to Elaine McQuade. We will arrange to collect this from Elaine, and store it safely.

## 6. FINANCIAL REPORT:

The Financial Position, as at 21 June 2016, for the Working Fund (Bank Account No. 00584730) is as follows:

Opening Balance:	£5,795.78
Cheques Out:	(£1,700.00)
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Closing Balance:	£4,095.78
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Note: Cheques will become payable for the new Fire Doors in Kennedy Hall (approximately £1,500), and the Ramp at the "hole-in-the-wall" to Kennedy Park (approximately £1,600).

The Financial Position, as at 21 June 2016, for the Community Hall Fund (Bank Account No. 00584765) is unchanged from previous, and stands at £3,145.42.

## 7. CORRESPONDENCE

Not discussed in detail. Relevant emails are distributed by Alex and Andy to other members of the Dunure Community Council.

## 8. PLANNING APPLICATIONS & DECISIONS

Not discussed in detail. Weekly and Monthly Registers of Planning Applications & Decisions are available for inspection online at SAC Planning. Link here:

<http://publicaccess.south-ayrshire.gov.uk/online-applications/search.do?action=weeklyList>

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## 9. ANY OTHER BUSINESS

There were three matters:

1. Further to the issue raised by a member of the Public (Mr. Hobson Rankin) regarding the ownership and operation of Dunure Harbour; and the confirmation received from SAC that this is not an Asset owned or operated by them; and our conclusion that this matter lies beyond our remit and that we do not have the resources or expertise to investigate this issue; it was agreed to return the Dossier of Information to Mr. Rankin.
2. A letter was received from a member of the Public (Mrs Dorothy Ward) regarding a potential conflict of interest between the local Shop and the Mobile Van which operates seasonally in Kennedy Park. The letter was passed to the Hall & Park Committee (as they are responsible for management of the Park) to provide facts and comment. A response has been provided. In summary, the response notes that:
  - (a) Permission was granted, about a year ago, to a Dunure Community resident, to operate a Mobile Van in Kennedy Park, seasonally, and under certain conditions, to sell a limited range of products, subject to all consents and permissions being in-place. The rationale for this was the ongoing uncertain future of the local Shop, and the enhancement of facilities available to visitors in Kennedy Park. Mrs Ward was a member of the Hall & Park Committee at the time of that decision. This permission will not be revoked.
  - (b) The Hall & Park Committee is a not-for-profit organisation run entirely by volunteers whose aim is to provide social and affordable recreational facilities for residents and visitors. All income generated is re-invested in the Community. We support all local businesses fairly, equally, and without favouritism of any kind. This includes the local Shop, the Mobile Van, the Harbour View Coffee Shop, the Dunure Inn, and all others. It is not our place to promote one ahead of the other.
  - (c) We allow (free-of-charge) the placement of Signs advertising the local Shop at the Park Entrance Hut, and our park-keeper routinely directs members of the Public to the Shop.

Separately; the Community Council notes that it promotes all local businesses on the home page of its Website, including Links to each of those businesses; and that it has successfully campaigned for better Roads, Pavements and Street Lights; for the installation of Superfast Broadband; for repairs to the Coastal Protection Rocks at the Harbour (Prowrie Rock); for Beach Clean-Ups & Litter Pick-Ups; for new Community Notice Boards; for new Football & Rugby Posts in Kennedy Park; and for various other Initiatives; all of which improve the local Community, offer a better visitor experience, and bring income to local Businesses.

A response will be provided to Mrs Ward. Steve to prepare, for Alex to sign and issue.

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3. The Dunure Youth Club is seeking financial assistance (approximately £1,200) to organise a day-trip for up to 24 local young-people to Galloway Activity Centre in August 2016. The trip will involve young-people taking part in a variety of land and water-based activities.

The Community Council wishes to support this, but is conscious of their own financial position and constraints.

It was agreed that the money previously pledged to the Dunure Environmental Group for installation of a Ramp at the "hole-in-the-wall" to Kennedy Park will be deferred (as this Project is facing several Health, Safety, Design and Building Standards compliance obstacles, and therefore may not proceed), and that the Funds pledged for that Project (approximately £1,600) will be diverted to support the Youth Club. Any shortfall will be made-up by either the Community Council or the Hall & Park Committee. We will find a way to pay for it. John Eaglesham thanked the Community Council (and the Hall & Park Committee) for their support, and offered the services of Dunure Youth Club with respect to the delivery of Flyers, Litter Pick-Ups, and such like.

## 10. ANNUAL GENERAL MEETING

The formalities of the Annual General Meeting were discussed, and the following was agreed:

- (a) Election of Office Bearers:

Position	Candidate	Proposed	Seconded
Chair	Alex Gibson	Angus Craig	Steven Izatt
Vice-Chair	Andy Guthrie	Steven Izatt	Angus Craig
Treasurer	Roy Storie	Andy Guthrie	Steven Izatt
Secretary*	Steven Izatt	Andy Guthrie	Angus Craig

Note\*: Steve has agreed to carry-out the Secretary position subject to the following:

- (1) Reduction in number of Meetings to the minimum
- (2) Forwarding of essential correspondence only (i.e. filtering and ignoring the junk-mail)
- (3) Planning Applications / Decisions to be viewed online
- (4) Production of basic Minutes of Meetings

Angus agreed to continue as a Member.

Two members of the Public (Janey McCreath and Ronnie Auld) expressed an interest in potentially becoming Members of the Community Council, and will give the matter further consideration. This is very much appreciated, and we look-forward to welcoming both.

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(b) Financial Statement

Not discussed in detail.

Post Meeting Note: Roy has provided a copy of SAC letter ref 2017/04 dated 21 June 2016, confirming that a Financial Audit has been completed, that the Community Council Income & Expenditure Account is in order, and that the Community Council is now eligible to apply for their 2016/2017 Grant. The Community Council is grateful to Roy for all his continued hard work. It is much appreciated.

## 11. DATE OF NEXT MEETING

The Meeting concluded at 8.30pm. There is no Meeting in July. The next Meeting will be held on 16 August 2016. Members of the Public are welcome.